



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

AREA  
DIPARTIMENTO DI CESENA

## Walk-In User Service

### Rules for internet access by external users at the “Leon Battista Alberti” Central Library

1. Use of the multimedia access points with Internet access is free on request to all users showing a valid identity document and registering in the Internet access log kept by library personnel.
2. Anyone wishing to use internet access must declare that they have read, agreed to and will abide by the rules stated here and those regarding the use of the network and IT services as stated in the University Regulation titled “Consolidated Text on Privacy and the Use of IT Systems” (Rector’s Decree 271/2009 as amended by Rector’s Decree 475/2013 of 12.06.2013) The user must note these regulations regarding internet access in the library and accept them unreservedly.
3. Use is permitted for teaching and scientific purposes only; each user will be subject to both civil and criminal liability for any improper use of the IT equipment made available for browsing the internet.
4. The user requesting the service must not leave the workstation unattended and is personally responsible for any activity carried out using their credentials.
5. Improper use of IT equipment means any action prohibited by current legislation, as well as any behaviour that breaches Article 28 of the aforementioned Rector’s Decree No. 271/2009 (e.g. activities intended to offend the dignity of others, sending offensive messages by email or SMS, acts of computer piracy, etc.).



## **Walk-In User Service privacy statement**

Pursuant to art. 13 and 14 of EU Regulation No. 679/2016, we hereby inform you that Alma Mater Studiorum - Università di Bologna shall process the data provided for official purposes only and in compliance with personal data protection legislation.

### **Data processing purposes and methods**

Personal data collected from users during the use of the Walk-In User Service (e.g. registration, use of access points, access log), will be used solely for the provision of said service and will be held by the University for the time strictly necessary for the fulfilment of the purposes for which they were collected. Data will be processed, using methods including electronic methods, by designated personnel.

Suitable security measures are taken to prevent loss, illegal or improper use of or unauthorised access to the data. Please note that in the event of a request by the judicial authorities, the Data Processor is obliged to notify Law Enforcement Agencies of such data.

### **Nature of data**

The provision of the data, which is optional and not derived from any legal obligation, is necessary in order to be able to use the service.

### **Parties involved in the processing of personal data**

The data controller is Alma Mater Studiorum - Università di Bologna, Via Zamboni, 33 40126 Bologna, Italy. The Data Processor is the Director of the Cesena Campus Area, Leonardo Piano.

### **Rights of the data subject**

Data subjects shall have the right to obtain at any time confirmation as to whether or not personal data concerning them exist, to be informed of the content and source of such data, to check their accuracy and request integration, updating or rectification (article 7 of the Personal Data Protection Code).

Pursuant of the same article, data subjects have the right to request that their personal details be deleted, transformed into anonymous format, block any unlawful use of their details, and refuse authorisation to process their personal details for legitimate reasons. Requests must be submitted to the Person in Charge of the Processing referred to above.